

INSTRUCTIONS TO AUTHORS

Aims and Scope: SKIMS Journal of Medical Sciences publishes papers reporting advances in the knowledge or understanding any field of medical, para-medical and related sciences. Each manuscript must accompany the “undertaking” from corresponding author as well as co-authors in the format given. Original research work, review on topics of current interest, case reports etc, are accepted in the format given below:

Manuscript: Two high-quality copies on white bond paper should be submitted and the authors should retain a copy. The manuscript should also be in a compact Disc (CD), properly labeled to indicate partial/full title name of corresponding author, File name, Software (with Version) used (preferably in MS Word). You may also submit manuscripts as e-mail attachment to the Editorial Office at editor@jmsskims.org or shariqmasoodi@hotmail.com. Electronic submission of manuscripts is strongly encouraged, provided that the text, tables, and figures are included in a single Microsoft Word file. DIRECT UPLOADING of papers is now possible and is strongly encouraged by registering as author and following the uploading instructions.

The research findings should be presented under sub-headings. *Introduction, Materials and methods, Results, Discussions, Conclusions, Acknowledgements* (if any), and *References* (see the instructions below for the format of references, which should be strictly adhered to). All sections of the article must be typed on one side of the paper only, double spaced and with wide margins. All the pages must be numbered sequentially, starting with the *Title* page. It should not exceed 10 typed pages including reference and tables. All correspondence should be addressed to Executive Editor and sent/delivered (including manuscript) at the Editorial Secretariat.

Titles and Authors' Name: With the manuscript provide on a separate page giving the title of the paper typed in bold letters. Title should be concise and descriptive (not declarative). Title should follow with the full name(s) of the author(s), including the first name(s) and, all separated by coma (No initials to be used); the name of the department in which the work was done; the department/institutional affiliation of each author, and the name and address of the author to whom correspondence should be addressed.

Abstract: Provide on a separate page an abstract of not more than 200 words. It should briefly describe the problem being addressed in the study, how the study was performed, the salient results, and what the authors conclude from the result.

Key Words: Three to 10 key words or short phrases should be added at the bottom of the abstract. Use terms from the Medical subject heading from index medicus.

Units of Measurement: Authors should express all measurements in System International (SI) units throughout the text, figures and tables.

Tables: Tables should be typed on a separate pages unless they are too short. Provide a sequence NO. (like: Table I) and title for each. Please mark the place where the table is to be inserted on a separate line indicating sequences NO., (like: Insert TABLE I. here).

Illustration and Photographs: Figures should be professionally designed, symbols; lettering and numbering should be clear and large enough to remain legible after the figure has been reduced to fit the width of a single column (in two column format). The back of each figure should include the sequence number, the name of the author, and the proper orientation (e.g. “top” or top pointing arrow).

Do not mount the figure on cardboard. If photographs of patients are used, either the subjects should not be identifiable or their pictures must be accompanied by written permission to use the figure (do not use ball point pen while writing the information as mentioned above on the back of photograph). Legends for illustrations should be double spaced on a separate sheet like: FIGURE I: (legend) and should not appear on the illustrations.

Abbreviations: Except for unit; of measurement, abbreviations are discouraged.; or 1st of standard abbreviations consult scientific Style and Format in the BCE for Authors, Editors and: Publishers: (Sixth edition, New York, Cambridge University Press, 1994). The first time an abbreviation appears, it should be preceded by the words for which it stands.

Drug Names: Generic names should generally be used. When proprietary brands are used in research, include the brand name in parentheses in the Materials and Methods section.

References: References must be double spaced and numbered consecutive as they are cited. References first cited in table or figure legends must also be numbered so that they are in a sequence with reference cited in the text. List all authors when—there are six or fewer; when there are seven or more, list the first three, followed by the term “et al”. The basic format for research publications shall be in the following sequence; (S.No.), Period (.), Author’s names/s: Surname followed by initial/s and a coma if more author, Period (.). Title of article, Name of the Journal in standard abbreviations, year of publication, Volume No. (if No. is to be mentioned under above Volume No., Write in parenthesis), colon(;), Page nos. from - to (only mention last digits of pages which are changed to show ranges of page, like : 245-50 instead of writing 245-250), end with period (.). The following examples:

1. Lathia R, Kiunger A, Drayer DE, Komer D, Reldenberg MM. Antibodies to nuclear antigens in patients treated with procianamide or acetyprocianamide. *N Engi J Med* 1979; 301(2):1382-5.

For books and monographs basic format shall remain as above under the following sequence;. S.N., Period (.), Author’s Names: Surname followed by initials/s and a coma if more than one author, period (.), (Title of article). In: (Name of book/monography). Ed/s; (Name of editors), (Edition no like: 4th edition), Name of publisher), (Year of publication), Place of publication, colon (:), p (Page nos, From-to). The following example.

2. Dandekir R, Minhas P Control of corss-infection in hospitals. In: *Hospital Management in India*. (Ed. Kuppuswamy M). (5th edition). Somaiya Publication. 1973: p100-106.